

The background features abstract, overlapping geometric shapes in various shades of green, ranging from light lime to dark forest green, set against a white background. The shapes are primarily triangles and polygons, creating a modern, layered effect.

# **Career Development and Building Professional Relationship**

# Career Development

- **Self Assessment**
  - Determine your value through discovering the relationship between various occupations and your personality type, work style, interests, capabilities and skills
- **Career Awareness**
  - Gaining knowledge of career paths, job opportunities, skills and qualifications necessary to be successful
- **Goal Setting**
  - A process of integrating self-assessment and career awareness information into career goals that reflect your vision of what you want in a career

# Career Development

- **Skill Development**

- begins with assessing which skills are important for your desired career development
- 70%: on-the-job activities and action learning
- 20%: interactions with others
- 10%: Training through Seminars, Conferences etc.

- **Career Management**

- a continuous process that occurs throughout one's career
- ensures others know about you and your value

# Choosing the Right Career

- What are you good at (Skills), and what do you love to do (Interest)?
- Are you promotion- or prevention-focused (Personality)?
  - Promotion Focused: They work quickly, seize new opportunities and think abstractly
  - Prevention Focused: They prefer planning, reliability, thoroughness and analytical thinking.
- What is the best environment for your personality type?
- What kind of lifestyle do you want?
- Where do you want to live? (Nation/ State/ City etc.)

# Special dilemmas of early career

- Mind Vs Heart
- Which field to select
- Need of Additional Certificates/ Courses
- Start working with the job you get or wait for an opportunity at Big Brand
- Go for high Salary or Good Profile
- Listen to your Boss or Peers
- Can I Say “No” to any additional work
- How much time should I work in the same company
- Should I continue Job or Be Entrepreneur

# Building Network of Relationships

- It takes a dedicated amount of time and energy to build good, strong, lasting professional relationships
- Selectivity, consistency and engagement are essential for finding great people and growing relationships with them.

# How to Build Network of Relationships?

- Learn by observing (Peers, Seniors & Boss)
- Determine your goal and share it with supervisor and colleagues
- Listen to others and discover their goals and skills
- Seek others' feedback, opinions and consultation
- Respond to others when asked for feedback, opinions consultation

# How to Build Network of Relationships?

- Determine the kind of relationship you want with each person in your network – mentoring, informational interviewing, support/encouragement, feedback, introductions to others, information sharing, etc.
- Update people in your network periodically on your career development
- Don't expect any one person to play every possible function in your career development, diversify your network
- Thank people for their time, feedback, and help